**Wessex Lodge School: Careers Provider Access Policy**

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| **Policy Number** | **CU06A** | **Originator** | **Nigel Troop** |
| **Issue Number** | **3** | **Authoriser** | **Ben Coombes** |
| **Issue Date** | **01/09/2024** | **Policy Type** | **Curriculum** |
| **Review Date** | **31/08/2025** | **Policy Location** | **Wessex Lodge School Policy File** |

**Introduction**

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

All pupils in years 8 to 13 are entitled:

• to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

• to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

• to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests procedure**

A provider wishing to request access should contact Laura Gregg, Careers Lead, [LauraG@enhancedlearningservices.co.uk](mailto:LauraG@enhancedlearningservices.co.uk)

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the designated Careers room for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Careers Lead. The Resource Centre is available to all students at lunch and break times.

**Equality Impact Statement**

All relevant persons are required to comply with this policy and must demonstrate sensitivity and competence in relation to diversity in race, faith, age, gender, disability and sexual orientation. If you, or any other groups, believe you are disadvantaged by this policy please contact the Regional Director. Acorn Care and Education will then actively respond to the enquiry.

This policy is written by Nigel Troop. Date: 1st of September 2024

Signed:  ****

This policy is quality assured by Ben Coombes, Head Teacher.

 Date: 3rd of April 2025